



Community GREAT ROOM Rules/Reservation Sheet

General Rules:

- Reservations are accepted by Reservation Manager on a 1st come, 1st serve basis.
- Open from 10:00am till 10:00pm.
Note: Cabana will be locked at 10:00pm; event must be complete and Cabana cleaned by 10:00pm. Down payment may be forfeited if party is not over and room is not vacated and cleaned.
- Application and deposit are required 10 days prior to the event, no exceptions.
- Reservations must be made by unit owner. Unit owner must not have an outstanding monthly assessment balance.
- A \$250.00 dollar refundable deposit is required for an event. (\$25.00 PENALTY FOR RETURNED CHECK)
- A \$500.00 dollar refundable deposit is required for an event that includes alcohol. Washington State law prohibits the use of alcohol to persons under the age of 21.
- Have checks made out to **Latitude Homeowner's Association.**
- Each reservation requires a new reservation form and a new deposit check as forms and checks are not held on file.
- Reservation use is limited ONLY to the Great Room. Events are NOT permitted to extend to the common areas. (spa, sauna, tanning bed, workout room, swimming pool)
- Smoking will ONLY be permitted on the outside porch area and outside of the main entrance.
- Parking is permitted ONLY in the general parking lot. Guests are NOT permitted to use condominium owner's spaces. All parking zones will be enforced.
- Noise and decency levels are NOT to exceed HOA by-laws; excessive noise and indecency could lead to the early dismissal of the event and/or police involvement.

I agree to the above-mentioned rules and acknowledge that my deposit may be forfeited if any or all of the above-mentioned rules are broken. I also assume full responsibility for my guests, myself, and for the conditions and contents of the Great Room at the termination of use.

Signature of Applicant/Unit #

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I hereby request the use of the Great Room:

DATE: _____

TIME: _____ TO _____

NATURE OF Event: _____

NUMBER OF GUESTS EXPECTED: _____

WILL ALCOHOL BE PRESENT: YES OR NO (CIRCLE ONE)

All Home Owners Association dues are current.
(INITIALS _____)

I assume full responsibility for the conduct of my guests and for the condition and contents of the Great Room.
(INITIALS _____)

Accompanying this request is a cleaning, theft, and damage deposit of
\$_____.

I agree that this deposit is refundable only to the extent that it exceeds the actual cost of cleaning, theft, and damage. If the actual cost of cleaning, theft, and damage exceeds the amount of deposit, I agree to personally pay any and all excess costs.
(INITIALS _____)

I agree to hold the Latitude Owners Association Board and its agents harmless against any and all liability as a result of my use of the Great Room. (INITIALS _____)

I acknowledge the right of the Latitude Owners Association Board, its agents, and any Owner to make any and all judgments regarding lewdness, excessive noise, and/or disturbances emitting from the Great Room during my event.
(INITIALS _____)

Confirming Your Reservation:

Contact the cabana Reservation Manager (Ann) at LatitudeSecretary@Gmail.com or call 206-601-0919 to:

- Confirm that the date of request is available
- Arrange a pick up time for cabana key.

Note: The deposit check, along with this completed form must be received by the reservation manager for the reservation to be held.