



TARGA REAL ESTATE SERVICES, INC.

September 22, 2008

Latitude Condominium Association
PO Box 4508
Federal Way WA 98063

Dear Member:

On behalf of Targa Real Estate Services, I would like to thank you and the Association's Board of Directors for choosing Targa Real Estate Services, Inc. to provide management services for Latitude Condominium Association. Our company specializes in the operations and management of owners' associations in King and Pierce Counties. Our office is located in Federal Way, and we have been in business since 1987. We look forward to assisting you and your Association in any way possible.

Enclosed with this letter is an assessment coupon book and mailing labels beginning with the month of October 2008. Please use these coupons when paying your monthly assessments. On the first of each month, simply detach the corresponding month's coupon from the stub and submit the coupon with your check or money order. Mailing labels are provided at the back of the coupon book for your convenience. The coupon stub is provided for you to keep for your records. Please make your check or money order payable to your Latitude Condominium Association.

Should you wish to pay your monthly condominium assessments via electronic funds transfer (EFT), simply complete the attached form and submit it along with a copy of a voided check from your personal checking account. Your monthly condominium assessment payment will be electronically transferred on or about the first day of each month.

As a reminder, monthly assessments provide the necessary funding your association requires in order to provide common and limited common element maintenance, landscape maintenance, liability and property insurance, garbage and recycling used by all residents, and to fund the Association's Replacement Reserves Accounts. As provided in the governing documents of the Association, monthly assessments are due and payable on the first day of each month.

Questions regarding your account may be forwarded to me at 253-815-0393 or you may ask for Peggy Mohn, your Association's bookkeeper. You may also fax our office at 253-815-0191 or e-mail me directly at ken@targarealestate.com

Office
33515 10th Place S #15
Federal Way WA 98003

Mailing
PO Box 4508
Federal Way WA 98063

Seattle (253) 815-0393
Tacoma (253) 925-2242
Fax (253) 815-0191

If there is an emergency within your community that needs to be handled, please contact Targa's office directly. If you call after business hours, the instructions on the phone message will give you the emergency pager number for contacting the after-hours maintenance person.

Thank you for your cooperation regarding this matter and for ensuring Latitude remains a community you can all be proud to call home.

Sincerely,



Ken Schaff
Community Association Manager

Enclosure: EFT Authorization Form



TARGA REAL ESTATE SERVICES, INC.
